

# Notice of Amendment # 1

## Request for Quote Formal

RFQF # 3140003022

### RIBBONS AND LABELS



Mississippi Department of Revenue  
500 Clinton Center Drive  
Clinton, MS 39056

**Contact:** Erica Green, Procurement Officer II - [erica.green@dor.ms.gov](mailto:erica.green@dor.ms.gov)

***THIS IS AMENDMENT ONE (1) TO THE REQUEST FOR QUOTE FORMAL.***

**Question #1:**

Section 21.0 of the bid states, Firm Bid Price Prices accepted from bidder submissions shall be firm for the term of the contract except that the State shall receive the benefit of any price decrease in excess of five (5) percent. The contractor must provide written price reduction information within ten (10) days of its effective date.

These items are a commodity and are subject to the market changes, as you have seen in the last two years it is impossible to predict. I believe this contract needs a clause for changes in the market like you do with construction bids. The cost to manufacture these items has gone up more than 75% in the last two years in increments of 5%-21% at a time.

How can vendors offer you the lowest guaranteed price for 12 months for an unstable global resource at this time? Please see if you can make that small adjustment to the bid so all of us know we will be able to successfully complete the term of the contract.

**Answer:**

Section I of the Request for Quote Formal contains clauses that are required by the Office of Purchasing and Fleet Management, therefore, we are unable to change the verbiage in this section without prior approval. At this time, we will not be seeking such approval. All price increases submitted by the winning bidder will be reviewed.

**Question #2:**

How often will you order these ribbons and labels?

**Answer:**

Orders are placed monthly.